



# Willow Lane Community Primary School

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1<sup>st</sup> June 2020

Dear Mums, Dads and Carers,

## Systems, expectations and routines for Keyworker and Year 6 Children.

Keyworker and vulnerable children are continuing to attend school. From Wednesday 3<sup>rd</sup> June, these children will be taught in two separate 'bubbles' in Blue Class and Green Class.

From Monday 8<sup>th</sup> June, if it is safe to do so, we shall open the school further to more children starting with Year 6. They will be taught in two separate bubbles in Violet and Indigo Class. If it is not safe to do so on the 8<sup>th</sup> June, we will keep you updated on this further opening date.

Children eligible to return will be encouraged to attend however the decision is parents and we will not be following our usual attendance policy procedures at this time. As per the letter 29<sup>th</sup> May, children who are clinically extremely vulnerable or from a household where someone is shielding, should not attend school. For children who are clinically vulnerable, we suggest checking with your GP for advice. Once children have returned to school, it is the expectation that they are in school ie not coming for a couple of days here and there.

When your child does return to school, there are some key behaviours which apply to all adults and children at school. These are relevant and can be practised at home too.

- **DO NOT** come to school/work if you, or someone in your household, have coronavirus symptoms.
- Go home as soon as symptoms develop and access a test as soon as possible.
- Parents are able to access testing using 111 online service if your child is over 5 or call 111 if your child is aged under 5. Details have also been sent via our text system.
- **Clean your hands** more often than usual - with running water and soap and dry them thoroughly or use alcohol hand sanitiser ensuring that all parts of the hands are covered.
- Use the '**catch it, bin it, kill it**' approach.
- Avoid touching your mouth, nose and eyes.

### Drop Off:

- Drop offs are staggered by different bubbles. Details of this will be provided separately.
- One parent to bring the child attending school.
- Line up on dots on red pavement at 2m social distancing.



- Follow the dotted path around to the member of staff taking the register (at the pole).
- Adults leave by the pedestrian gate by the willow tree.
- If children and parents are late, they will need to wait until a free slot in the staggered drop off schedule.

What do children need to bring?

- Wear school uniform one day and PE kit the next. This will allow for cleaning of clothes and we are reducing the amount of things brought into/from school.
- No book bag is necessary.
- A packed lunch. If your child is entitled a Free School meal then this will be provided.
- A drink. If your child does not bring a drink (or if they finish theirs) then disposable cups will be used.
- A coat depending on weather. The children will be outside learning as much as possible.

During the school Day:

- Children will be taught in bubbles of no more than 15 children.
- Children will have their own desk and own stationery.
- They will be taught by a teacher and teaching assistant.
- Children will remain with their bubble throughout the day.
- The same staff will remain with the bubble throughout the day.
- Children will eat lunch in the classroom.
- Movement around the school will be minimal eg to wash hands and visit the toilet.
- Each bubble, will have a separate cubicle within the KS2 toilets.
- Children's learning will be engaging.

Collection:

- Children must be collected on time – see staggered timings.
- The collection system will be the same as the drop off.
- There will be no WOOSH at the start or end of the school day.

At this stage, we will continue to contact keyworker children as per the usual text system. Please can you continue to inform us when your child is attending.

At this stage, please can Year 6 parents inform school, in response to the text, of a YES, MAYBE, NO so that we can continue to plan. This provides a useful insight but is not a binding decision.

Thank you for your understanding over these challenging times,

*Mel MacKinnon*

**HEADTEACHER**

