

**Addendum to Child Protection Policy  
COVID-19 school reopening arrangements for  
Safeguarding and Child Protection at  
Willow Lane CP School**

**04.06.2020**



**Context** : - From 20<sup>th</sup> March 2020 parents were asked to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend.

Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.

On May 10<sup>th</sup>, The Government announced that schools will gradually reopen their doors from June 1<sup>st</sup>. This addendum surrounds this procedure and details additional safeguarding arrangements and considerations for all staff in this transitional period.

Role	Name	Contact number	Email
Designated Safeguarding Lead	Mel MacKinnon	01524 65880	head@willow.lancs.sch.uk
Deputy Designated Safeguarding Lead/s	Sarah Fish	01524 65880	s.fish@willow.lancs.sch.uk
Deputy Designated Safeguarding Lead/s	Kirsty Banks	01524 65880	k.banks@willow.lancs.sch.uk
Headteacher	Mel MacKinnon	01524 65880	head@willow.lancs.sch.uk
Chair of Governors	Nick Harrison		chairofgovernors@willow.lancs.sch.uk
Safeguarding Governor	Nick Harrison		chairofgovernors@willow.lancs.sch.uk

*DSL / Deputy must always be available so in the case of schools who are sharing trained DSLs (or deputies) with other schools or colleges in exceptional circumstances, please add **all details above**.*

Willow Lane CP School will ensure that's all staff are aware that **anybody** can make a referral:-

**MASH** - 0300 123 6720 – **Emergency Duty Team** - – (Out of hours) 0300 123 6722

**LADO**- 01772 536694 **School Safeguarding Helpline** – 01772 531196

<b>Identifying and addressing any new safeguarding or welfare concerns and managing</b>	School staff, volunteers or all stakeholders may identify safeguarding concerns about individual children as they see them in person following partial school closures. Willow Lane CP School recognises that all safeguarding concerns must be reported and acted upon immediately, including new concerns when children
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<p><b>ongoing concerns</b></p>	<p>are returning.</p> <p>The DSL or Deputy DSL will be given the resources and time that enable them to fulfil the role effectively, supporting staff and children with any new concerns. If there are special working arrangements in regards to the DSL or Deputies, Willow Lane CP School will ensure that all staff are made aware of such arrangements. Willow Lane CP School will ensure all staff are aware of important numbers and understand that anybody can make a referral.</p> <p>Willow Lane CP School recognises the importance that all safeguarding and welfare records held on individual children remain accurate. This will be recorded on CPOMS by Learning Mentor and/or DSL's. It is in the best interests of the child, that home and school communicate, to ensure that school is aware of any changes regarding welfare, health and wellbeing.</p> <p>We recognise the continued importance for school and college staff to work with and support children's social workers, the local authority virtual school head for looked-after and previously looked-after children and any other relevant safeguarding and welfare partners. It is a priority that school will act upon any updated advice received from the local authority regarding children with education, health and care plans, the LADO and children's social care, reporting mechanisms, referral thresholds. School will continue to input into the local arrangements working alongside partner agencies.</p>
<p><b>Managing Allegations against adults</b></p>	<p>Staff will continue to follow principles and guidance as in KCSIE Part 4 in view of reporting or acting upon any concerns surrounding an adult or volunteer who may pose a safeguarding risk to children. Willow Lane CP School will ensure that all staff are aware of reporting processes. Process remains the same. Safeguarding concern report to headteacher. If allegation is about the headteacher to report to Chair of Governors.</p>
<p><b>Peer on Peer Abuse</b></p>	<p>Willow Lane CP School recognises that in cases of peer on peer sexual abuse or sexual violence, the principles of KCSIE 2019 Section 5 should be followed but a revised process may be required for managing any report of such abuse and supporting victims, given the different circumstances schools and colleges are operating in. These circumstances should be taken into account when planning or revising any risk assessments.</p>
<p><b>Children who are not yet returning to school</b></p>	<p>Willow Lane CP School/DSL's will provide support to teachers and staff to ensure that contact is maintained with children (and their families) who are not yet returning to school. Staff will try (where possible) to speak directly to children to help identify any concerns. School have a list of vulnerable children and children on the edge of being vulnerable. Willow Lane CP School and its DSL</p>

	<p>will work closely with all stakeholders to maximise the effectiveness of any communication plan.</p> <p>Willow Lane CP School recognises that school is a protective factor for children and young people, and the current circumstances, can affect the mental health of pupils and their parents/carers. School are part of the Mental Health Champions Network which has resources, helplines and a point of contact for schools. Teachers at Willow Lane CP School will to be aware of this in setting expectations of pupils' work where they are at home.</p> <p>School will continue to ensure a safe online environment for those who remain at home. We will continue to ensure that appropriate filters and monitoring systems are in place to protect children when they are online.</p> <p>All staff who interact with children, parents and carers including online, will remain vigilant and continue to look out for signs a child may be at risk. Any such concerns should be escalated and reported.</p>
<p><b>Supporting Vulnerable children</b></p>	<p>For vulnerable children, attendance is expected, where it is appropriate for them to do so. (This may be following individualised risk assessments for children with an EHC Plan.) We will continue to liaise with, and notify social workers if a child is absent from school. Where children with a social worker do not attend when expected, school will follow this up by contacting a parent or carer..</p>
<p><b>Safer Recruitment, Staff movement &amp; Staff training</b></p>	<p>In the recruiting of new staff, Willow Lane CP School will continue to follow the relevant safer recruitment processes as detailed in KCSIE 2019 Part 3.</p> <p>Where Willow Lane CP School are utilising volunteers, we will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.</p> <p>It will remain that new staff or volunteers will receive a complete safeguarding induction. In the cases of staff who are moving between sites to support current and temporary arrangements, school will assess the level of induction required.</p> <p>Whilst acknowledging the challenge of the current situation, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school or</p>

	college, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, Willow Lane CP School will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.
<b>Consideration</b>	Due to the changing circumstances, this addendum will be monitored and reviewed on a regular basis, whilst being shared with all stakeholders.

<b>Head teacher</b>	<b>Mel MacKinnon</b>
<b>Chair of Governors</b>	<b>Nick Harrison</b>