



Willow Lane Community Primary School

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Headteacher: Mel MacKinnon

5th May 2021

Dear Mums, Dads and Carers,

RE: Borwick Hall Day Trips

School have organised and are paying for every child to attend a trip to Borwick Hall Outdoor Centre (<https://www.lancashire.gov.uk/outdooreducation/our-centres/borwick-hall/>) which is run by Lancashire County Council. In line with government guidance, day trips are allowed whilst overnight trips are not.

Why are the children going?

- *At Willow Lane, we believe that outdoor centres and the activities they offer provide brilliant PE experiences for our children. The trip in September was very successful and we know these trips can occur safely at a time when some other trips are not possible.*

Is there a cost with this trip?

- *The governors, knowing the importance of experiences and trips for our children and recognising the additional challenges families have been under, have agreed to fund this trip for all children from within the school budget.*

What activities will they be doing?

- *Each class will be split in to three groups for their activities and take part in a range of activities including climbing wall, team building, bushcraft, canoeing, bell boats, archery and high ropes. Every activity will be led by a qualified instructor.*

How will the children be kept safe?

- *In line with our approach to school, only one class (bubble) will attend on each day. The class will travel on their own coach, have their own area and activities at the centre and not mix outside the bubble. Each class will have a ratio of adults in line with our policy and the trip has been risk assessed and this has been checked by Lancashire County Council.*
- *Coach companies have their own risk assessments and the coach will have been cleaned beforehand for our children.*
- *At the centre, our children will have their own activities led by experienced staff who will be following safe social distancing practices. The children will also be frequently*



handwashing at the centre. The equipment our children use will not be used by any other group that week and once we have used it then it will be taken out of use until the next week. Our classes will have their own building (for lunch etc) and toilet during their visit.

What will my child need to wear/bring?

- *Children will need to wear outdoor clothes eg tracksuit, hoody and trainers. They will need to bring a coat in case of wet weather. Children will need to bring a packed lunch or order a school packed lunch (ham, cheese or tuna sandwich). All specialist outdoor equipment will be provided by the centre.*

When are they going?

- *Children will leave school after morning register and return to school around 3:30.*

Year 5 – Indigo Class: Thursday 20th May

Year 6 – Violet Class: Friday 21st May

Year 4 – Blue Class: Monday 24th May

Reception – Red Class: Tuesday 25th May

Year 3 – Green Class: Wednesday 26th May

Year 2 – Yellow Class: Thursday 27th May

Year 1 – Orange Class: Friday 28th May

How will I let the school know?

- *In line with our risk assessment, we are reducing the amount of paper between school and home. Please can parents text school via the T2P system using the following approach.*

‘Name, Class, Packed Lunch Option’

Eg

‘Mel MacKinnon, Violet Class, School Packed Lunch Ham’

or

‘Sarah Fish, Yellow Class, Home Packed Lunch’.

- *School has access to all contact details and will have the updated medical details too.*

Thank you for your continued support.

Mel MacKinnon

Mel MacKinnon
HEADTEACHER

