



# Willow Lane Community Primary School

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Headteacher: Mel MacKinnon

21<sup>st</sup> June 2021

Dear Mums, Dads and Carers,

## RE: End of Term

School leaders have considered the range of upcoming experiences and events in the school diary. We have looked at the school guidance which states that the existing measures need to continue (bubbles, staggered lunches, essential visitors only, handwashing etc) as well as the national guidance and the rising rates in the local area. As well as considering the safety of children, staff and the community, we have also considered what counts as essential (educationally as well as safety) in our decision making.

### Educational visits/trips:

- These can and will still be going ahead.
- Children will go on trips in their bubbles and follow expectations (handwashing/gel, social distancing etc) of school and venues.
- Trips will be using coaches rather than public transport as in previous years eg to Leighton Moss RSPB.

### New Reception intake:

- Up until last week, we hoped to go ahead with our outdoor stay and play on the 24<sup>th</sup> June. This has now had to be cancelled.
- The July indoor stay and play session will also not be able to take place.
- Staff will use an online approach (eg videos of learning environment) for parents and children to discuss in preparation for coming to school.
- Home visits will be held on the doorstep at social distance. This worked successfully last year in answering questions, meeting staff and meeting children.

### Year 6 to 7 Transition:

- Our understanding is that all local secondary schools will now not be holding face to face transition days. These will be held online. Parents should be contacted directly.
- Secondary school staff can visit our school to meet children and will need to follow our expectations (hygiene, social distancing, lateral flow tests etc). For some schools, these will now be held remotely.



- Year 6 Show on 8<sup>th</sup> July. This will be held indoors therefore we cannot have an audience. We will let parents know how it can be watched (either live or recorded tbc). There will be no dress rehearsal for the school this year.
- The Leavers' Assembly on 16<sup>th</sup> July is planned to go ahead and is an important marker in a child's education. One adult per child will be able to attend. This assembly will be held outside with seats socially distanced etc. This is weather dependent as well dependent on the situation at the time.

#### Parents' Evening:

- We had hoped to offer a face to face meeting for all classes. This is now not possible. You will be able to talk to your children's teacher by phone after school on Tuesday 13<sup>th</sup> July if you wish to. Information on this process will be shared with the report.

#### Staff Interactions:

- Staff development and training will continue to support the quality of education. The majority of this is held remotely.
- Any face to face training events will have a case by case assessment with larger events cancelled.
- Essential visitors (eg therapists, social workers) will still be attending school following school and services expectations.
- Essential contractors (eg fire alarm checks, grounds crew) will also still attend to continue the safe running of the school site.
- Governor meetings will continue to be held remotely.
- Staff interviews (eg welfare role) will continue to be face to face (social distance, hygiene etc) in line with guidance.
- The staff end of year and leaving event will not go ahead.

We hope that we do not have to change any further plans but will continue to respond to the local and national situation if necessary.

Our robust systems and working well together as a community have helped us to minimise disruption to children's learning throughout the pandemic and we hope these changes continue to support this. Staff continue to take twice weekly Lateral Flow Tests (home testing) and this is a choice anyone can make too. If you are interested in doing these, tests can be obtained from local venues. For details go to 'latest letters' on the website at <https://www.willow.lancs.sch.uk/noticeboard/latest-letters/>

Thank you for your continued support,

*Mel MacKinnon*

Mel MacKinnon  
HEADTEACHER

